

Jefferson County Community Network

“Working together to help children, youth and families succeed”

DRAFT Meeting Minutes

Wednesday, May 4, 2011 ☆ 4pm-5:30pm

Mountain View Commons, Police Department Conference Room

Attendees: Anji Scalf, Carrie Ehrhardt, Cynthia Koan, Jim Funaro, Julia Danskin, Kate Pike, Louise Huntingford, Tod Wakefield

Guests: Kelly Matlock

Program Manager: Anne Dean

Note: No Quorum

Chair, Cynthia Koan, called the meeting to order at 4:15pm.

I. **Introductions**

II. **Changes to the Agenda**

III. **Public Comments/From the Floor/Announcements**

- Jim Funaro reported that the YMCA Friday night program is still quite successful. The Y is looking at expanding the program to Saturday nights as well. It tends to attract middle school-aged youth, more so than other groups. The Y continues to review the program and make changes as needed, including addressing providing food, volunteer issues and staffing issues.

IV. **Approval of the January, 2011 and February, 2011 Meeting Minutes (pages 3-6)**

- **Vote Required—No Quorum, put forward until June, 2011 meeting**
- **Executive Committee approved the November, 2010 Meeting Minutes on behalf of the JCCN**

V. **Old Business**

- Draft Theory of Change—FPC Contract Deliverable (page 7)
 - **Executive Committee accepted the Draft Theory of Change on behalf of the JCCN—No Quorum, put forward until June, 2011 meeting**

VI. **New Business**

- Board Member Resignations/Release:
 - Fran Joswick
 - Becca Lupton
 - Trely Wolfe
 - **Executive Committee accepted the resignations/releases on behalf of the JCCN**
- New Board Member:
 - Carrie Ehrhardt, Principal, Port Townsend High School (Fiduciary)
 - Jim Funaro, YMCA (Fiduciary)
 - Kate Pike, Jefferson Teen Center (Non-Fiduciary)
 - **Executive Committee recommends the appointment of all three—will vote on non-fiduciary, Kate Pike, at June, 2011 meeting**

- Family Policy Council Regional Meeting Anne Dean
 - Monday, May 16th, Lakewood
 - Cynthia will be attending. If anyone else is interested, please let Anne know asap. Transportation (mileage) will be reimbursed.

- Health of Jefferson County Youth Data Meeting (page 9) Anne Dean
 - Wednesday, May 18th, 4-6pm, Mountain View
 - There are multiple resources for local data, including;
 - www.jeffersoncountypublichealth.org
 - www.askhys.net

- Anne Dean's Resignation Anne Dean
 - Timeline, Activities, Transition
 - Anne will be starting her new position on May 16, 2011. She will be staying on with the JCCN through the end of this fiscal year for CM and FPC (June 30, 2011). She will also be staying on with the Meth Action Team through September, 2011. Her primary responsibilities will continue to be overseeing the reporting and administration of JCCN work with Jefferson County Public Health and the Network funders. As funding decisions are still uncertain, these responsibilities may shift as needed. Anne will attend the Network meeting on June 1 and the Meth Action Team on June 7.

- Cohort 1 w/Division of Behavioral Health and Recovery (DBHR) Updates & Plans Kelly Matlock
 - Cohort 1 is still in place and the Network Board is still the Cohort 1 coalition. The area of emphasis for Cohort 1 is Port Townsend. It appears that there will be minimal funding from Community Mobilization that will allow the Network Board to act as the coalition with administrative support and still do some mobilizing activities at a county-wide level. Cohort 1 will focus on environmental strategies to reduce youth substance abuse. Kelly Matlock will continue to participate in Network meetings and work with a workgroup of the Network on Cohort 1 specific activities.

- The future of the JCCN & Budget Updates
 - As the legislators are still in Special Session, funding decisions are not certain yet.
 - Ramona Leber, from Community Mobilization, visited this week and it appears that there will be approximately \$12k in funding for the 2011-2012 fiscal year. At this point there are no Meth Action Team funds available after September 30, 2011.
 - It is unclear about the status of the Family Policy Council. It is possible there may be some funding to assist with their transition to a public-private partnership. There is also the possibility of a cooperative effort with the Department of Vocational Rehabilitation (DVR) for the next fiscal year. So far, the DVR information is unclear and may not be a great fit for the Network. Cynthia will be attending the FPC meeting in Lakewood to gather additional clarification and see if it is a good fit for the JCCN.

VII. Administrative Business

- Program Manager Reports (Pages 11) Anne
- May, 2011 Audit (Pages 12-13) Anne
 - The JCCN passed the CM audit with zero findings and one recommendation!
- Financial Status Report: Anne
 - Current Budget-to-Actual (Pages 14-19)

**Please Mark Your Calendars! Future Meeting (at Mountain View Commons):
June 1, 2011-Business Meeting**